



Louisiana Housing Finance Agency

November 2, 2011

ASSET MANAGEMENT COMMITTEE MEETING

Notice is hereby given of an Asset Management Committee meeting to be held on **Tuesday, November 8, 2011 at 10:00 a.m.** at **Willowbrook Apartments, Leasing Office Conference Room** located at **7001 Bundy Rd, New Orleans, LA**, by order of the Chairman.

AGENDA

1. Call to order, roll call, and introduction of guests.
2. Approval of the minutes for October 12, 2011 Asset Management Committee Meeting.
3. Discussion of **Willowbrook Apartments** (East New Orleans, Louisiana):
 - Budget Variance Report and Actual Budget
 - Occupancy Report
 - RFP Property Management Schedule
 - Plumbing Report
 - Status of Leasing Activities and Marketing
4. Discussion and Status Update on the construction of **Village de Jardin Apartments** (East New Orleans, Louisiana):
 - Critical Path Timeline
 - Architect Field Reports
 - Budget Report (Landscaping and Furniture, Fixtures, and Equipment)
 - Introduction to Latter and Blum Property Management Staff
 - Leasing Strategy, Rental Rates and Age Limitations
 - Property Tour
5. Other Business
6. Adjournment.

A handwritten signature in purple ink, appearing to read "Alesia Y. Wilkins-Braxton".

Alesia Y. Wilkins-Braxton
LHFA Acting-President

**If you require special services or accommodations, please contact
Board Coordinator/Secretary Barry E. Brooks
At (225) 763 8773, or via email bbrooks@lhfa.state.la.us**

Pursuant to the provisions of LSA-R.S. 42:17, upon two-thirds vote of the members present, the Board of Commissioners of the Louisiana Housing Finance Agency may choose to enter executive session, and by this notice, the Agency reserves its right to go into executive session as provided by law