



Board of Directors

Agenda Item #5

Resolution adopting special rules of order for the LHC Board of Directors related to the discussion of agenda items; and providing for others matters in connection therewith.

September 13, 2017

LOUISIANA HOUSING CORPORATION

The following resolution was offered by Director _____ and seconded by Director _____ :

RESOLUTION

A resolution adopting Special Rules of Order for the LHC Board of Directors related to the discussion of agenda items; and providing for others matters in connection therewith.

WHEREAS, the Louisiana Housing Corporation ("LHC" or "Corporation") was created by and pursuant to the Louisiana Housing Corporation Act contained in Chapter 3-G of the Louisiana Revised Statutes of 1950, as amended (R.S. 40:600.86 through R.S. 40:600.111); and

WHEREAS, pursuant to La. R.S. 40:600.90(F), bylaws have been adopted for the governance and internal organization of the Corporation, and said bylaws dictate that Robert's Rules of Order Newly Revised shall govern the Board in all cases to which they are applicable and in which they are not inconsistent with the bylaws and any special rules of order the Board may adopt; and

WHEREAS, the Board of Directors of the LHC, as the governing body of the Corporation and as public servants to the citizens of the State of Louisiana, believes it necessary to conduct meetings in a democratic, orderly, and expeditious manner, and now deems it appropriate to adopt special rules of order governing the discussion of agenda items at its meetings.

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Louisiana Housing Corporation (the "Board"), acting as the governing authority of said Corporation:

SECTION 1. The following Special Rules of Order are hereby adopted:

1. Each board member will have a maximum of five (5) minutes to speak on each agenda item presented to the Board.
2. Each board member will have an opportunity to respond to any opposing comments for no more than three (3) minutes.
3. Each board member has the right to speak twice on the same agenda item; however, the total combined time for the first and second speech shall not exceed five (5) minutes. A board member cannot make a second speech on the same agenda item as long as any member who has not spoken on the item desires to take the floor.

4. A member who has spoken twice on a particular agenda item on the same day has exhausted his or her right to debate the agenda item for that day.
5. A member cannot interrupt a speaker who has the floor.
6. Discussion must be confined to the merits of the pending agenda item.

SECTION 2. These Special Rules of Order shall govern the discussion of agenda items at all meetings of the Board, including, but not limited to, regular, special, and/or committee meetings.

SECTION 3. These Special Rules of Order shall be effective immediately upon the passage of this Resolution and shall remain in effect until such time that they may be repealed, replaced, or amended by the Board through the adoption of a subsequent resolution.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTAIN:

And the resolution was declared adopted on this, the 13th day of September, 2017.

Chairman

Secretary

STATE OF LOUISIANA

PARISH OF EAST BATON ROUGE

I, the undersigned Secretary of the Board of Directors of the Louisiana Housing Corporation (Board), do hereby certify that the foregoing two (2) pages constitute a true and correct copy of a resolution adopted by said Board on September 13, 2017 entitled: "A resolution adopting special rules of order for the LHC Board of Directors related to the discussion of agenda items; and providing for others matters in connection therewith.."

IN FAITH WHEREOF, witness my official signature and the impress of the official seal of the Corporation on this, the 13th day of September, 2017.

Secretary

(SEAL)



Louisiana Housing Corporation

MEMORANDUM

To: LHC Board of Directors
From: Lloyd "Buddy" Spillers, Chairman
Date: September 8, 2017
Re: **Proposed Special Rules Governing Discussion of Agenda Items**

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As the Louisiana Housing Corporation works towards improving housing opportunities in Louisiana, it is important that the Board of Directors conducts meetings in a democratic, orderly, and expeditious manner.

The LHC bylaws state we are governed by Robert's Rules of Order, Newly Revised (RONR), which relate to the orderly transaction of business in meetings and enable the smooth functioning of the assembly. These rules also serve to facilitate meaningful discussions and group decision-making.

RONR state that special rules of order may be adopted by a governing body, including rules related to the length or number of speeches permitted by each member of the body. In that spirit, I propose that we institute the following special rules of order related to discussion of agenda items. These rules will ensure that everyone has an opportunity to participate and share ideas in an orderly manner.

- Each board member will have a maximum of five (5) minutes to comment on each agenda item presented to the Board.
- Each board member will have an opportunity to respond to any opposing comments for no more than three (3) minutes.
- Each member has the right to speak twice on the same agenda item, but cannot make a second speech on the same question as long as any member who has not spoken on that question desires to take the floor.
- A member who has spoken twice on a particular question on the same day has exhausted his or her right to debate the question for that day.
- A member cannot interrupt a speaker who has the floor.
- Discussion must be confined to the merits of the pending question.

You may recall that a version of these special rules was sent to you via e-mail in November 2016. However, RONR suggests that special rules of order be adopted by the body through a resolution. As such, these proposed rules will be brought to the body for adoption at our next regular board meeting. A draft of the resolution adopting the rules has been enclosed for your consideration.

Thank you for your consideration and for your service to the LHC. I look forward to your receiving your feedback.