



Louisiana Housing Corporation
2415 Quail Drive, Baton Rouge, Louisiana 70808
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REQUEST FOR PROPOSALS FOR FINANCIAL ADVISORS

Addendum No. 1

Published May 17, 2017

Date RFP Issued: Wednesday, May 11, 2017
Deadline to Submit Proposals: June 5, 2017

To All Proposers:

This addendum is issued to clarify, add, delete, correct and/or change the proposal documents to the extent indicated herein and is hereby made a part of the above-noted RFP documents on which the contract will be based. Any modifications/changes made by this addendum affect only the portions or paragraphs specifically identified herein; all remaining portions of the proposal are to remain in force. It is the responsibility to conform to this addendum.

1. *The Cover Page (page 1) has been revised to reflect a change to the date of the Deadline to Submit Proposals, and shall now read as follows:*

Deadline to Submit Proposals: Monday, June 5, 2017 by 4:00 p.m. Central Time

2. *Section I(D) – “General and Administrative - Important Dates and Deadlines”(page 3) has been revised to reflect a change in the date of the deadline for submitting proposals and the formal announcement of selected proposer, and shall now read as follows:*

RFP published and posted to LHC website	5/11/2017
Deadline for submitting written inquiries	5/17/2017 4:30p.m. Central Time
Deadline for LHC to respond to written inquiries from proposers	5/22/2017 4:30p.m.
Deadline for submitting proposals	6/5/2017 by 4:00 p.m. Central Time
Oral Presentations (if necessary)	06/14/2017
Formal announcement of selected proposer	06/14/2017
Contract Execution	TBD

3. *Section II(A) – “Submission Deadline and Method of Delivery” – Submission Deadline and Method of Delivery (page 5) has been revised to reflect a change in the date of the deadline for submitting proposals, and shall now read as follows:*

Proposals must be delivered in hard copy (printed) to the RFP Coordinator designated in Section I(B), above, **by no later than 4:00 p.m. Central Time June 5, 2017.** Proposers mailing their proposals should allow sufficient mail delivery time to ensure receipt of their proposal by the date/time specified above. **Fax or e-mail submissions are not acceptable and will not be considered.**

Proposals may be mailed through the U. S. Postal Service or delivered by hand or courier to:

Louisiana Housing Corporation
2415 Quail Drive
Baton Rouge, LA 70808
(225)763-8700
Attn: Brenda Evans
Re: Proposal RFP for Financial Advisor

The outside of the envelope, box or package must be CLEARLY MARKED with the following information and format:

Proposal Name:	Proposal for Financial Advisor
Proposal Submission Deadline:	06/05/2017

Proposer is solely responsible for ensuring that its courier makes inside deliveries at the physical location. Proposer is solely responsible for the timely delivery of its proposals. Failure to meet the proposal submission deadline shall result in rejection of the proposal.

4. *Section V(B) – Proposal Content and Format” – Firm Experience , Qualification , and Proposed Staff-Qualifications and References (page 17) has been revised to further articulate qualifications and reference requirements, and shall now read as follows:*

Qualifications and References

The proposer must describe the firm's qualifications and experiences that demonstrate its capability to serve as the financial advisor to the Corporation. Provide a list of five (5) references, identifying a lead contact with a telephone number, who may be contacted regarding the firm's abilities, integrity, and professional reputation in acting as financial advisor to a major debt issuer. Include experience dealing with State Housing Corporations and units of State and Local Government that serve as issuers of municipal or public debt. Provide all governmental contracts from 2012 through present, as well as any other information that would demonstrate the firm's understanding and experience in providing financial advice on the subject of governmental debt issuance. All issuers of municipal or public debt within the State for whom the firm currently serves as underwriter or financial advisor should be listed, along with a brief description of the firm's role for such issuers as well as the anticipated length and activity level of the firm's future involvement with those issuers.